



## Workshop/Event Refund Policy

We understand that sometimes plans change. In an effort to support other educational organizations and nonprofits, we offer refunds based on the amount of notice we are provided.

Because we must pay other vendors, including caterers, transportation companies and speakers in advance of our workshop and based on our head count, we are unable to offer refunds when notified within two weeks of the event.

60 days before the event: 80% refund

45 days before the event: 60% refund

30 days before the event: 40% refund

15 days before the event: 20% refund

14 or less days before the event: No refund